

WE'RE HIRING!

PRODUCTION MANAGER (UK & Germany)

Company: Spartan & Tough Mudder UK (subsidiary of Spartan Race Inc. USA)

FULL TIME

COMPETITIVE SALARY

UNLIMITED HOLIDAY

Accountable to: Production Director (UK)

Location: Central London

About Spartan and Tough Mudder UK:

From our humble beginnings in 2010, both the Spartan and Tough Mudder brands have grown exponentially across the globe, now operating in over 42 countries, delivering over 250 events annually and welcoming 10+ million people to our start-lines. Our mission throughout remains clear, to transform 100 million lives, and we are well on our way to achieving that goal.

From day one, we've built a culture to reflect that philosophy, bringing on quirky people who are great at what they do and passionate about our events and customers. Together we have created brands that have become movements and lifestyles; in just six years, we've helped our communities fundraise over £5M for UK charities and had over 10,000 people get Tough Mudder or Spartan tattoos. The opportunity ahead of us is vast, and we continue to look for the best, brightest and most badass to join us.

Our ideal candidate wants more than a few lines on their resume - they want to help build a company that changes the lives of millions of people for the better. This role will give you the opportunity to push your boundaries and find out what you're capable of, to work with and learn from incredibly smart people, and, most of all, to enjoy the journey of helping to market a world-class events organisation.

Sound like something you can get on board with?

THE JOB

The Production Manager will be a key part of our Production team for our UK Spartan and UK and German Tough Mudder events. The primary responsibility of the Production Manager is to manage a team to create an unsurpassed event experience within an assigned suite of events. Key objectives are ensuring seamless operational delivery, maximising customer satisfaction, enhancing on site revenue, and managing event budgets.

This role will report into the Production Director and will work alongside a second Production Manager. Together you will be responsible for the effective delivery of Spartan and Tough Mudder UK Events. You will also be responsible for the delivery of the Tough Mudder German event in 2023. Support is provided by centralised event service functions (Course & Construction, Supply Chain, Logistics, Merchandise, Workforce, Product Innovation) which the Production Manager is expected to collaborate with closely to execute on the above objectives.

This position involves complex stakeholder management, personnel management, project planning, and risk management with multiple moving parts and a challenging delivery timescale. There will be extensive travel and weekend work required in this role for the effective planning and delivery of assigned events.

ROLES AND RESPONSIBILITIES

- Deliver a busy portfolio of events that meet or exceed safety, financial, timeline and customer satisfaction targets, measured by mutually agreed KPI's.
- Management of a large event delivery team made up of employees, contractors, crew and volunteers for build, live event and breakdown.
- Development of operational plans and tactical delivery strategies. Ownership of all event documentation for a given event suite.
- Management of budget for suite of events, including budget setting, management, reporting, season budget reconciliation and P&L.
- Ensure all licensing obligations are met, and any necessary event permissions received.
- Collaborate with Course & Construction Supervisor to establish course design, obstacle selection and oversee construction budgeting.
- Responsible for creating and maintaining a collaborative relationship across all Department teams including, but not limited to, Product, Construction, Workforce, Supply Chain, Commercial and Innovation.
- Responsibility for end to end event site management, from pre-event sign off of the venue, through to break down, pack up and hand back processes.
- On-site Event Director, Senior Leader and face of the Brands to all event related third party stakeholders.
- Responsible for managing relationships across multiple stakeholders which include sponsors, third party service providers, SAC, local authorities, local communities and vendors.
- Contract negotiation and management of service and vendor relationships.
- Responsible for providing clear and comprehensive pre- and post-event reports to Senior Leadership.
- Ensuring safety is a key part of the production team's culture and as such is considered in all elements of operation; including creation of Event Safety Management Plans, ensuring all other H&S paperwork is in place (e.g. RAMS & Obstacle specific documentation), and enforcing site rules.
- Willingness to be working away, often up to 10 plus days at a time to oversee event delivery

Requirements	Essential	Desirable
Experience	<ul style="list-style-type: none"> • Degree level education in a relevant discipline is preferred, comparable experience within the events industry will also be considered. • 5+ years of experience in live events operations. • Demonstrable experience of mass participation event planning, particularly events in greenfield locations • Experience in online software suites; Google Drive, Docs/Sheets etc. • Line Management experience 	<ul style="list-style-type: none"> • Experience in Google Earth and GPS software to aid venue planning.
Knowledge	<ul style="list-style-type: none"> • Excellent knowledge of production, planning, licencing, H & S • Knowledge and experience managing large budgets 	
Skills and aptitudes	<ul style="list-style-type: none"> • Strong critical thinker and communicator • Ability to thrive in a fast-paced environment • Strong organisational skills and attention to detail • Creative problem-solver and conflict manager • Focused on meeting objectives and delivering results 	
Personal qualities	<ul style="list-style-type: none"> • Resilient, positive, can-do attitude. • Team player • Proven ability to maintain calm and clear decision making in high pressure situations 	
Other	<ul style="list-style-type: none"> • Valid driving licence • Willingness to be working away, often up to 10 plus days at a time to oversee event delivery 	<ul style="list-style-type: none"> • Proficiency in German • H & S qualification such as IOSH or similar

STILL THINK YOU'RE THE BEST PERSON FOR THE ROLE?

Please email kate.swann@spartan.com with your CV and cover letter. Applications close: 11:59PM on Friday 11th November 2022.